



Meeting minutes for Portsmouth 375th Anniversary Steering Committee
Thursday, February 7, 2013
5 pm – Portsmouth Public Library

Updates from committees:

- Feb 17th - Soup & Salad – ticket tally should be provided to Roberta by February 15th.
 - Ticket sale @ Clements Friday, Feb 15th
- Mar 7th - Recognition of signing of the Portsmouth Compact – press release to go out
- 375th Proclamation is now on display at the Town Hall
- USCG – Ship Eagle – Will not be coming to Portsmouth this year.
- Mar 23rd – Melville Winter Walk
- Labor Day Weekend Events
 - 29-Aug – Gala Reception - Manor House will not be able to provide assistance
 - 30-Aug – Greenvale Wine Tasting Event
 - 31-Aug – Parade - Parade Committee working on
 - Participant Letter to go out to 50 organizations
 - Participant Form created
 - Walk the route will take place once weather warms
 - 1-Sept – Family Day
 - AM - Commemorative Ceremony at Founder’s Brook
 - PM - Chicken BBQ/Tracker Pull – Main park area – Debra to be POC
 - Chickens will come from Cabrals
 - Frank will need to know # of attendees/time/location
 - Approx \$8-\$12 meal tickets
 - Square Dancing
 - ? Kite Flying – looking in to 375th kite prices
- Summer Out-door Movie nights –Debra to be POC
 - Free admittance – utilize sponsorship
 - Profit from concession stand, Sell popcorn, cotton candy, snacks, etc & 375th merchandise
 - ? Local vendors to sell their food – split profit
 - Library has movie license
 - Location - Portsmouth High School or Glen Park
- Swim Sandy Point – ? start & finish locations
- Laser Performance /Regatta
- UK – Lord Mayor visit – local transportation & accommodations will be provided to our guests
 - Gift baskets – local items – gathering ideas
- Mayors of sister cities Portsmouth, NH & VA planning on attending 375th events
- Mar 21 ? – 6-8 375th delegates to visit UK
- Rev. Paul Hanson to lecture on John Clarke – not date set
- 375th Anniversary Coffee available at Custom Coffee House \$15
- Portsmouth liaisons:
 - Police – William Burns
 - Fire – Chief Mike Cranson
- June – Citizenship Day to be planned at Hathaway and Melville Schools

- Navy Band – Need to find a date to use them
- Portsmouth History Project
 - Need publicity requesting pictures, documents, artifacts to display
 - ? signed release for items
 - Digitalize items – need to research local digitizing companies & RWU program
- 375th soda – 40 case min/stock flavor – need label pricing
- Alexi & Ani – willing to sponsor an event
- Chamber of Commerce willing to coordinate sail
- 24-June - Atria willing to host Abby Rd around their bandstand - \$1,200 – Audiologist to sponsor
- No response from Raytheon
- Fundraising phone volunteers dropped out – need new volunteers
- Merchandise Sales:
 - \$293 at People’s Credit Union
- Two new Founder Donations - \$375
 - Rober and Corrine Edenback
 - Carleton Johnson
- Current Account Balance: \$20,289.32

Next Meeting: February 21, 2013